

First Lutheran Church

**Elementary Christian Education Coordinator (Temporary, Part-time)**

July 6, 2022

**Job Description Summary:**

The Elementary Christian Education Coordinator is responsible for the temporary coordination and continuation of elementary Christian education program (FaithTrek) which includes opportunities, programs, curricula for children 3 years old to 5<sup>th</sup> grade, and the orientation of FaithTrek guides in the Fall of 2022.

**Key Responsibilities and Duties:**

- Collaborate with Lead Pastor and Director of Youth and Family Ministry to outline and develop scope and sequence of FLC elementary Christian education (FaithTrek) for the 2022-2023 learning year
- Participate in weekly staff meetings to learn about the interconnectedness of the various ministries of FLC
- Collaborate with Lead Pastor and Director of Youth and Family Ministry to gather a team of FaithTrek educators who will 1) function as an Elementary Learning Task Force, 2) help develop curricula, lesson plans, and family engagement opportunities for FaithTrek families, and 3) help with the FaithTrek programing kick-off in the Fall of 2022
- Co-facilitate the orientation of the Faith with Lead Pastor and Director of Youth and Family Ministries
- Assist in visioning and assessing future staffing needs of elementary Christian education ministry in collaboration with staff

**Responsible to:**

The Elementary Christian Education Coordinator will work under the guidance of the Lead Pastor and Director of Youth and Family Ministry as an extension of their various ministries.

**Qualifications:**

- Bachelor's degree in education or related field
- Previous work experience in education, especially elementary education
- Possess the characteristics and qualities necessary for working as a team player, effectively and confidentially with church members, pastors, and other church staff
- Creative, innovative, and willing to work with various learning-teaching methodologies, philosophies, styles, and approaches

**Period of Employment:**

The temporary period of employment would be from August 1, 2022 (depending on when position is filled) to December 31, 2022, with the possibility to renew a term contract into 2023.

**Hours of Employment:**

20 to 25 hours per month, which include required Sunday morning obligations.

**To Apply: Send or deliver cover letter and resume to**

**First Lutheran Church, 1551 South 70<sup>th</sup> Street, Lincoln, NE 68506 Attn: Pastor Erin Heidelberger**

**APPLICATION DEADLINE: AUGUST 8, 2022**

Pastor Heidelberger will be available to respond to questions after August 1<sup>st</sup>.